

**KEWAUNEE COUNTY  
FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: [JULY 6, 2017](#) Time: [8:00 AM](#)

Administration Center – Conference Room

Call to Order: The meeting was called to order at 8:00 AM by Chairman Luft

Roll Call:

Members present: Lee Luft, Tom Romdenne, Virginia Haske, Chris Rasmussen, John Mastalir

Excused:

Others present: Scott Feldt, Paul Kunesh, Dave Myers, Mary Ellen Dobbins, Sue Weisser

Approve the Agenda: Motion by Rasmussen, second by Haske to adopt the agenda. Motion carried.

Approve Minutes: Motion by Rasmussen, second by Romdenne to adopt the 06/20/17 Finance Committee minutes. Motion carried.

Review Overtime Report: Kunesh informed the Committee the overtime report included only two pay periods from June and not three. Feldt reviewed the report. Overtime in the Sheriff's department continues due to staff vacancies. Short discussion on jail staffing followed.

Review Monthly Financial Report: Kunesh provided a review of the monthly financial report. Nothing out of the ordinary. Mastalir asked a question regarding the Human Resources line in the Administrator's budget. Kunesh explained that the collection and allocation of workers compensation costs had not been distributed among the departments. Future budgets will address this reporting issue to provide a more accurate picture.

Discuss Timeline for 2018 Budget Process: Kunesh reviewed the proposed budget timeline.

Discuss Plans to Implement Capital Budget Plan & New Initiatives: Discussion took place regarding the upcoming county budget. Luft inquired regarding incorporating the capital improvement plan into the budget. Feldt informed the Committee that capital items would be incorporated into the budget and that "prepayments" would be included in the county budget to help reduce the impact of large capital items by having funds set aside to pay for the eventual replacement of capital items. Vehicles were discussed and the pay plan as items of impact of the upcoming budget. Feldt will provide information as to those impacts when they become available.

Update on the Negotiations with Dominion:

Feldt gave an update on the final order and agreement between Dominion and Town of Carlton. Committee discussed the idea of notifying the public regarding the settlement and the effect on taxpayers. Discussion followed regarding a press release. Feldt will draft a release summarizing the agreement and its impact.

Approve Bills for Payment: Motion by Haske, second by Rasmussen to approve the bills as presented. Motion carried.

Next Finance Committee Meeting: August 1 at 5:00 p.m. August 10 at 8:00 a.m. and September 13 at 8:00 a.m.

Public Comment:

Sue Weisser suggested Feldt use space in the paper to explain the Dominion settlement. Weisser also asked about the status of sales tax collection. Kunesh explained we have only received two months of collections and the first month was only a partial month. Weisser asked about the health insurance renewal process. Feldt explained it is still early in the process and asking for quotes at this time would not provide accurate numbers.

Feldt provided the Committee with maps of the proposed broadband coverage for the rural broadband application grant. Awards will be announced in August. Feldt provided a copy of the funding request letter sent by the Kewaunee County Economic Development Corporation (KCEDC). No discussion. Feldt gave a short overview of the Marquette School project and the request by the City of Kewaunee. Feldt also informed the Committee an employee committee being formed to review the viability of a proposal by Direct Path which would compare costs of procedures by local health providers and give a percentage of the savings to the employee that chooses the lower cost option.

Luft provided a short update of the state biodigester RFP. In his discussion with DNR, 2 to 3 applications have been received and being reviewed.

Adjournment: Motion by Mastalir, second by Romdenne to adjourn the meeting. Motion carried. Meeting adjourned at 9:20 AM.

Submitted by:  
Scott Feldt, Recording Secretary

A handwritten signature in cursive script that reads "Scott Feldt".