

Highway/Landfill Committee Minutes

June 22nd, 2017

The Highway Committee meeting was called to order at 8:00 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Gary Paape, Tom Romdenne, Pat Benes and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Jesse Schley, Office Manager Mary Meyer, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Administrator Scott Feldt, and Kewaunee City Administrator Fred Schnook.

Adoption of Agenda & Approval of Minutes: Gary Paape made a motion to adopt today's Agenda and approve the June 1st 2017 Committee Meeting Minutes. Second by Tom Romdenne. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Jesse Schley had the following to report:

- CTH "K" is complete including the guardrail
- Crews have been repairing/replacing many culvert pipes
- We have completed curb sweeping areas
- Shoulder reclaiming is now completed on State roads
- We have done the following work for the Promotions & Recreation Dept.
 - Red River Park – Excavating Playground & Ball Diamond Infield Addition Areas
 - Krohn's Lake – Added fill around bathroom building & removed old guard rails
 - Bruemmer Park – Added boulders to lower zoo area & fill for grass
- Our Hot-Mix materials have been sent in for engineering the new design mix
- Crushing is presently happening at Sipiorski's Pit
- Blasting at the Quarry & crushing will continue this week
- We rented our Crack-Filling Equipment to Door County
- Crews are spraying guardrails on State, County, & some Town Rd Bridges
- We will be working on a sink hole area on CTH "G" in Norman
- Equipment Updates:
 - #51 Sign Truck – The Engine quit on us
 - We have wiring issues on our 6430 Tractor, we are currently using a rental from Riesterer & Schnell
- Grass Cutting Update:
 - 1/3 of the County Roads have been cut
 - Will finish State Roads by Monday
 - Carlton Town is complete
 - Ahnapee Town is currently being mowed
 - Casco & West Kewaunee Townships are scheduled to begin their 1st cut

Office Manager Mary Meyer had the following to report:

- Fringe Rate has been 74.77% & will now decrease to 70.38% *
- Small Tool Rate was 0% and will increase to 1% *

*These rates have been approved by the DOT & will be effective June 4th, 2017 thru May 2018

- Hand-Outs:
 - Roads and Bridges Budget Report (January 1 thru June 3)

Committee member Pat Benesh asked how the stock room inventory system has been coming w/ changes in processes & procedures. Mary gave a quick update.

Commissioner Todd Every had the following to report:

- Highway:
 - DMA Projects:
 - Mill & Pave driving lanes in Casco Village (STH "54")

- Salt Storage – Awarded \$150,000.00
- CTH “J” Bridge Replacement Project tentatively scheduled to begin August 1st
- More items to be posted to WI Surplus Online Auction Site later today
- Upcoming Schedule:
 - July 17th – Chip Sealing
 - July 24 (week) – Pulverizing
 - Culvert Repairs
 - Ditching
 - Town Work

➤ Solid Waste:

- Regarding the Engineering @ the Landfill, we have a new contact @ Ayres
- Hand-Outs:
 1. Tonnage & Charge Summary (by Refuse) January 1 – May 31, 2017
 2. Tonnage & Charge Summary (by Refuse) May 1 – 31, 2017
 3. Account Aging Report – Receivables (as of June 5, 2017)
- Commissioner Every sent an email to all County Board Members explaining the closure of the Landfill
- We had our Annual Inspection w/ the WI-DNR on June 8th, Sally complimented the Staff @ the Landfill on its daily operations

Discuss Marquette School Demolition Disposal: County Administrator Scott Feldt shared a letter he received from the Kewaunee City Mayor, Sandi Christman, with all committee members. The letter requests a discounted tipping fee for materials disposed at the County Landfill from the demolition of the Marquette School. Mr. Feldt also had a memo for the committee members recapping the background on the project, results from an analysis he directed our Finance Department to conduct, plus options, and his own recommendations. After review, the Committee members had several concerns & have requested this item be placed on the July 19th Agenda. No action was taken.

Discuss Authorization to Prepare Request for Proposals for Leasing Landfill Facilities: Commissioner Every presented a draft copy of an RFP for the Kewaunee County Landfill. The Committee reviewed the draft copy and had very few questions for Commissioner Every. Pat Benes made a motion to proceed with the RFP. Second by Tom Romdenne. 4 Yes Votes, John Mastalir abstained from voting. Motion carried. This item will also appear on our July 19th Agenda.

*Note, Committee Member Pat Benes left the meeting at 10:00 AM.

Discuss Town of Ahnapee Bridge Aid Request: We have received a request from the Town of Ahnapee for Bay Rd. The total estimate of the project is \$13,000.00. The Town of Ahnapee is requesting Bridge Aid in the amount of \$6,500.00. Motion made by Tom Romdenne approving the Bridge Aid for Bay Rd. in the amount of \$6,500.00. Second by John Mastalir. 3 votes in favor, Gary Paape abstained from voting. Motion carried.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$57,166.48. Highway Vouchers paid by credit card: \$13,358.59. Solid Waste Vouchers paid by check: \$183,786.05. Solid Waste Vouchers paid by credit card: \$110.24. Motion to approve vouchers as presented made by Tom Romdenne. Second by John Mastalir. All in favor. Motion carried unanimously.

Approve Travel Requests: WCHA-DG Annual Road School (Leadership Conference) will be September 11 – 14 in Wisc. Dells. Request for 2 employees to attend. Motion to approve this travel request was made by Gary Paape. Second by Tom Romdenne. All in favor. Motion carried unanimously.

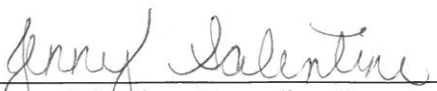
Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Wednesday, July 19th @ 8:00 AM
- ❖ Thursday, August 17th @ 8:00 AM

Adjournment: Motion made to adjourn today's meeting by Gary Paape. Second by John Mastalir. All in favor. Motion carried. Meeting adjourned at 10:20 AM.

Respectfully submitted:



Jenny Salentine, Recording Secretary