

**KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
June 15th, 2017**

The meeting was called to order by Chairperson Kaye Shillin at 8:39 a.m. Present for the meeting were Mark Buchanan, Mary Ellen Dobbins, Virginia Haske, Julie Janicsek, Lee Luft, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel, Linda Teske and Donna Thomas. Also present was Bob Mattice.

Excused: None

A motion was made by Linda Teske and seconded by Mary Ellen Dobbins to approve the agenda and the May 11th, 2017 board minutes as mailed. Motion carried.

There was no in-service this month.

There was discussion on the agency Prescription Drug Policy. This procedure has been in effect for a time but there is an addition section regarding accepting outside medications from patients and procedures to dispose of these medications. A motion to approve the Prescription Drug Policy was made by Lee Luft and seconded by Virginia Haske. Motion Carried.

Bob also asked for the initial call for budget/plan items for 2018 from board members. This would be anything they thought would be needed in our next budget. It was brought up that they would like the "Rise Up Together Group" to be brought in and possibly sharing the cost with the schools. The continuation of the Willow Tree Child Advocacy Center support of \$7,500.00 also was brought up. The continuing costs of scanning current and past client records was discussed. There may be a need to update to some of the computers this year. There was discussion to possibly get some iPads or laptops to help when social workers are out on intake to be able to access information when needing to make sure we are protecting the child and placing them in a safe environment. The county cars are something to be looking at replacing. The director's preference would be to replace some or all of the cars with mini-vans over time as that vehicle type is more versatile.

Bob then gave the director updates. He handed out the statistics for agency services for the first five months of 2017. The board would like to have (when available) the average monthly for 2015-2016 numbers included to see any increases or decreases. Scott Feldt asked Bob to inquire from other counties the possibility of a prison coming to Kewaunee County. In reaching out, Bob found to be little to no impact on Human Services Agency. The CCS Program was audited for the period of October 1, 2015 to March 31st, 2016. The agency has replied to concerns raised in the audit. Since Sue Norton became the Behavioral Health Manager in late March 2016 she has worked hard at assuring that all procedures are in place and being followed regarding the CCS program. This program can cover 100% of the cost of services for qualifying individual however there are four state regulating bodies establishing very strict standards that must be followed to obtain funding. The replacement for Terry Schleis in the Income Maintenance area is currently in the testing and interviewing process.

Contracts were handed out and explained by the director and questions answered. A motion was made by Julie Janicsek and seconded by Donna Thomas to approve the contracts as requested.

Motion was made by Mary Ann Szydel and seconded by Virginia Haske to approve the Vouchers, Travel Vouchers and Credit Card Vouchers. Motion carried.

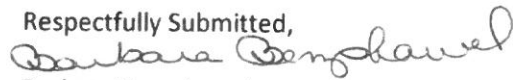
There were no public comments.

Linda Teske inquired about having a board meeting at the East Shore Industries and it was decided to do this in fall.

The next meeting date had been set for Thursday, July 20th, at 9:00 a.m. August board meeting was set for Tuesday, August 15th at 8:30 a.m.

A motion was made by Mary Ellen Dobbins and seconded by Virginia Haske to adjourn the meeting. The meeting was adjourned at 9:37 a.m.

Respectfully Submitted,



Barbara Benzshawel
Acting Secretary

ATTACHMENT: Human Services Stats for January to May 2017

HUMAN SERVICE STATISTICS 2017

	January	February	March	April	May	June
Foster Home	(15) 384 days	(16) 395 days	(14) 414 days	(15) 433	(14) 428	
Treatment Foster Home	(8) 223 days	(6) 141 days	(5) 129 days	(5) 125	(4) 106	
Kinship	(11) 341 days	(13) 364 days	(13) 403 days	(13) 390	(14) 434	
Subsidized Guardianship	(1) 31 days	(1) 28 days	(1) 31 days	(1) 30	(2) 42	
Group Home	0	0	0	0	0	
Child Caring Institution	0	0	0	(1) 13	(1) 31	
Child Abuse/Neglect Reports	11	14	15	6	12	
Delinquency – School Truancy Referrals	8	6	6	4	8	
Electronic Monitoring	(5) 145 days	(5) 125 days	(4) 117 days	(4) 120 days	(4) 104 days	
Birth to 3 Cases	26	25	25	31	31	
Mental Health Crisis Contacts	21	19	11	20	29	
Mental Health Crisis Admissions	4	5	1	7	5	
Community Support Program	15	15	15	15	15	

	January	February	March	April	May	June
Comprehensive Community Services	31	32	34	36	38	
Intoxicated Driver Assessments	8	6	8	7	6	
AODA Assessments	4	3	0	0	2	
AODA – Intoxicated Driver Group Treatment	11	12	14	14	11	
AODA – Intoxicated Driver Individual Treatment	8	6	9	8	12	
AODA Aftercare Group	0	0	3	3	5	
Out Patient Mental Health Treatment	68	58	60	60	72	
Children’s Long-Term Support (CLTS)	45	44	44	47	47	
Adult Protective Services Referrals	9	5	4	2	4	
Transportation – Total Rides Provided	418	459	473	414	438	