



Kewaunee County
BROADBAND STUDY COMMITTEE

March 27, 2019

4:30 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Human Services Training Room

1. Call to Order
2. Roll Call
3. Approval of March 27, 2019 Agenda
4. Approval of February 27, 2019 Minutes
5. Approval of Study Group Mission Statement
6. Discussion of Study Group Goals
7. Discussion of the Hiring of a Consultant
8. Such Other Matters as Authorized by Law
9. Next Meeting – April 24
10. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



**Kewaunee County
BROADBAND STUDY COMMITTEE
MINUTES**

February 27, 2019 4:30 p.m.

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Human Services Training Room

Call to Order: Vice-Chair Paape called the meeting to order at 4:30 p.m.

Roll Call: Members Present – Gary Paape,

Aaron Augustian, Tom Cretney, Mary Ellen Dobbins, Virginia Haske, Tom Romdenne, Scott Feldt, Steve Hanson, Ross Loining, Jeff Wisnicky, Richard Baker, Ryan Hoffman, Kim Larson, Frank Mazdarevic, Jason Melotte, August Neverman.

Approval of Agenda: Romdenne moved and Dobbins seconded to approve the agenda. Motion carried.

Approval of Minutes: Augustian moved and Romdenne seconded to approve the January 29, 2019. Motion carried.

Discussion of Study Group Mission Statement: Feldt provided the committee with copies of a proposed mission statement, committee goals and suggestions for changes. General discussion followed about making sure that the mission statement is not too lengthy. The committee asked Feldt to provide some mission statement options for consideration at the next meeting for approval.

Discussion of Hiring a Consultant: The topic of hiring a consultant to assist with the process was discussed. Feldt explained that while we have a number of members with technical expertise, he was unsure that those members would have the time to devote to leading the committee's efforts due to the current jobs and time constraints. The technical members agreed. Neverman added that before a consultant is chosen the committee must decide what is wanted or the goals of the committee. Melotte added that if grant money is to be applied for, then a needs study would need to be completed as part of the application.

The committee agreed this item should stay on the March agenda. A comment was made that the information surrounding the consultant, the scope of work and expectations should be made public to ensure transparency. General discussion followed related to goals and what concerns the public may have and how those concerns can be addressed.

Presentation: Internet Primer: Neverman and Loining provided an introduction to various terms, concepts and issues related to the internet and internet accessibility. The summary touched on how the internet is formed, the equipment involved, and how download speed is a critical factor in how businesses, schools and individuals use the internet. Various questions were asked and discussion was part of the presentation.



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Discussion of Study Group Goals: Feldt provided a copy of proposed goals for the committee and submitted suggestions for changes. General discussion took place regarding the incorporating all the various goals into one document and then identifying specific items that could be accomplished. This is similar to the "think Big, Execute Small" idea that was discussed in the previous meeting.

Such Other Matters as Authorized by Law: None.

Next Meeting: March 27 & April 24, 2019 at 4:30 p.m.

Adjournment: Dobbins moved and Hoffman seconded to adjourn the meeting. Motion carried. Meeting was adjourned at 6:34 p.m.

Submitted by:

A handwritten signature in black ink that reads "Scott Feldt". The signature is written in a cursive style.

Scott Feldt, Recording Secretary

2019 Broadband Study Committee Mission Statement

Option 1:

The mission of the Kewaunee County Broadband Study Committee is to research the most cost effective method(s) and technologies needed to serve the broadband needs of its citizens and businesses and to cultivate private providers to invest in Kewaunee County and provide those services.

Option 2:

The mission of the Kewaunee County Broadband Study Committee is to research and gather data to educate the community in the methods, practices and technologies that will best address the desire for improved internet access and reliability in Kewaunee County.

Option 3:

The mission of the Kewaunee County Broadband Study Committee is to gather information to educate the community as to the various options and their costs required to serve the broadband needs of its citizens and businesses, and to encourage providers to invest and provide those services in Kewaunee County.