

## Chapter 20

### Emergency Medical Services Council

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- 20.01 Authority. The Kewaunee County Board of Supervisors hereby creates an emergency medical services council pursuant to the authority of Wis. Stat. §59.03.
- 20.02 History. This Ordinance repeals and replaces Kewaunee County Ordinance 164-05-10 that repealed and replaced Kewaunee County Ordinance 119-2-81.
- 20.03 Name of Council. The council created by this Ordinance shall be known as the Kewaunee County Emergency Medical Services Council (hereinafter “EMS Council”).
- 20.04 Purpose. In concert with the Regional Emergency Medical Services Plan, the purpose, powers, and duties of the EMS Council shall be as follows:
- (1) The EMS Council shall develop and coordinate a county wide plan for emergency medical services and shall act as the resource agency under state and regional plans for emergency medical services, also advisory to the County Director of Emergency Management and the County Public Health Director.
  - (2) The EMS Council shall have responsibility for the evaluation of a comprehensive system for the delivery of services with the EMS service agencies covered by the plan, including determining the need for services, evaluating the effectiveness of the use of resources in meeting such need, and establishing priorities in meeting such needs.
  - (3) The EMS Council shall advise the County Board of Supervisors of the needs for improved emergency medical services, of the status of existing programs designed to meet those needs, and to recommend new programs and services as needed.
  - (4) The EMS Council shall review pertinent data and projections to help in the county planning process, indicated the need for particular legislation, and shall make available to the County Board of Supervisors, through the Health Committee and

other committees when appropriate, the information and research relating to the effects of proposed legislation.

- (5) The EMS Council shall render appropriate technical assistance to providers of services in the planning and service area covered by the area plan.
- (6) The EMS Council shall act as the mechanism through which the voices of the general public can be heard on any and all issues relating to the provision and functioning of emergency medical care or other Emergency Services in their community.
- (7) The EMS Council shall maintain liaison with the Kewaunee County Board Health Committee to:
  - (a) Exchange data and information.
  - (b) Avoid duplication of EMS planning and program efforts.
  - (c) Assures integration of EMS services into the larger health care delivery system.

#### 20.05 EMS Council Membership

- (1) The EMS Council should include representatives of providers and consumers of emergency medical services, public safety agencies, health education institutions, and appropriate private groups and other organizations. To achieve such representation, appointments shall be made according to the following schedule:
  - (a) One representative from each ambulance service and first responder service in the county;
  - (b) One representative from each fire department;
  - (c) One representative from Incident Command Hospital;
  - (d) One representative from each village and city police department;
  - (e) Two representatives from county law enforcement;
  - (f) One person representing physicians from Algoma, Kewaunee, and Luxemburg;
  - (g) One representative from county government;
  - (h) One representative from Emergency Management; and
  - (i) One private citizen at large.
- (2) The members of the Council shall be appointed by the County Board Chairman subject to confirmation by the County Board.
- (3) The members of the EMS Council shall serve for a term of two years provided, however, that for the members initially appointed, the County Board Chairman shall classify their terms so that eleven (11) members shall serve a one year term and twelve (12) members shall serve a two year term. On the expiration of these and successive terms, they or their successors, shall be appointed for two year terms.
- (4) The EMS Council shall elect a chairman and vice-chairman. The officers so elected shall serve for a term of two years. Elections shall be held at the September meeting.

- (5) The Chairman will preside at the meetings of the EMS Council. In the event that the Chairman is unable to preside at a meeting of the EMS Council, it will be the responsibility of the vice-chairman to conduct the meeting.
- (6) The recording secretary which shall be the Emergency Management Director or designee shall keep minutes of all meetings of the Kewaunee County EMS Council and file them in a book for that purpose. The secretary shall also be responsible for maintaining attendance records.

20.06 Operating Procedures.

- (1) Meetings will be open and held the last Thursday of March and September. Location and time will be established at least ten days in advance of the meeting. Additional meetings may be scheduled by the EMS Council or the chairman.
- (2) Agendas and minutes will be prepared by the recording secretary and distributed to the Council members in advance of each regular meeting.
- (3) Vacancies occurring because of resignation or other valid reason will be filled by appointment of a successor for the unexpired term of the office vacated, in the manner prescribed for original appointments.
- (4) Members who do not attend four (4) consecutive meetings will be automatically dropped from the EMS Council unless specific exceptions are made by the chairman.
- (5) One-fourth of the membership shall constitute a quorum to conduct the business. In the event that a quorum is not established, the members present shall constitute an Ad Hoc Committee to deal with agenda items and make recommendations to the full council.
- (6) The EMS Council may designate committees as it may deem necessary, to carry out fully the responsibilities of the Council. The chairman and membership of the committees will be appointed by the EMS Council Chairman.

20.07 Effective Date. This Ordinance shall take effect upon passage and publication.